

Board of Supervisors
Minutes
July 15, 2026

On Wednesday July 15, 2026, the Eldred Township Supervisors met in a regular meeting at 7:00 P.M. at the Eldred Township Municipal Building 490, Kunkletown Rd. Kunkletown, PA.

In Attendance: In attendance were Scott Clark, Chairperson; Susan McGinty, Vice-Chairperson; Jessica Keller, Supervisor and Michael Gaul, Solicitor.

Call to Order: The meeting was called to order at 7:02 P.M. by Chairperson Scott Clark, followed by the Pledge of Allegiance.

Announcement of Executive Sessions and Recording: Mr. Clark announced that the Supervisors had met in Executive Session immediately prior to this meeting with the Solicitor to review employee and legal matters. Mr. Clark also announced that the meeting was being recorded.

Franz School House Presentation by Anthony & Renee Giordano:

Tony and Renee Giordano gave a brief presentation on how they came to own the property on which the Franz School House is located and an overview of tours and events recognizing elements of Eldred Township such as honoring employees of blouse mills that existed in Kunkletown. They thanked Eldred Township for the welcome they received and expressed thanks to St. Matthew's for their continued support. They explained the Bingo/Scavenger Hunt they created to highlight both historical locations along with current points of interest.

Public Comment on Non-Agenda Items: Ms. McGinty expressed condolences to the family of Earl Beers on his passing.

Additions or Changes to the Agenda: There were no changes to the Agenda.

Approval of the Minutes:

- There was a motion by Susan McGinty and seconded by Jessica Keller to approve the minutes of June 17, 2026. Motion carried 3-0.

Treasurer's Financial Report: Township Treasurer David Anderson presented the financial report.

- There was a motion by Jessica Keller and seconded by Susan McGinty to approve the Treasurer's Financial Report as presented. The balance in the PLGIT, First Northern Bank and Trust and Petty Cash accounts being \$1,610,141.11, total bills for approval and/or ratification from the General Fund and the Capital Equipment Fund totaling \$133,561.22, payroll for week ending May 31, 2026 in the amount of \$14,233.69 (erroneously identified on Financial Report as May 17, 2026), payroll for the week ending June 13, 2026 in the amount of \$12,911.49 and payroll for the week ending June 27, 2026 in the amount of \$16,732.22. There were no bills from the State Fund. Motion carried 3-0.
- The Board tabled ratifying the hiring of a Township Secretary.

Reports (and Related Action Items):

Public Works Supervisor's Report:

Jonathan Gula reported that the portable air conditioners are up and running in that part of the Eldred Township Community Center ("ETCC") that houses the Kunkletown Thrift Store. It was necessary to run temporary power to a few of the units but it seems to be going well. Mr. Gula announced that, weather permitting, paving of Borger Road from Fiddletown Road to Silver Springs Boulevard and West Flo Court would occur over the next two weeks. During the week of August 3, 2026, the Public Works Department ("PWD") would be redoing the shoulders of Borger Road. During the week of August 10, 2026, the PWD will be completing sealcoating. In preparation for the solar light installation at ETCC, the PWD has removed the shrubs from the front of the ETCC, installed topsoil and spread grass seed.

ETCC Report:

Susan McGinty provided a report on behalf of Donna Diehl. Kunkletown Thrift Store has reserved the use of the gymnasium for the week of July 20, 2026 and the thrift store will be closed for the month of August. Ms. Diehl also advised that the air conditioners are making a very nice difference.

Parks and Recreation Report: There was no Parks and Recreation report.

- There was a motion by Scott Clark and seconded by Susan McGinty to apply for a \$25,000 Grant from the Redevelopment Authority of the County of Monroe's Demolition Fund Program and Designating Scott Clark as the authorized signor. Motion carried 2-0 with Jessica Keller abstaining.

Historical Society Report: There was no Historical Society Report.

Veteran's Committee Report: There was no Veteran's Committee Report.

Zoning Report: Scott Clark announced that the Board had been provided with an update on pending violations and copies were available for the public.

- There was a motion by Scott Clark and seconded by Jessica Keller to file an action at the District Justice for Notice of Violations relating to 117 Homestead Lane at a cost of \$236.50. Motion carried 3-0.

Planning Commission Report:

Matthew Hosking reported that the Planning Commission had met the prior week to review the Frei subdivision and has recommended that the Board of Supervisors conditionally approve the subdivision plan.

CJERP Report:

Matthew Hosking reminded all that all Townships belonging to CJERP would be holding a special meeting on July 23, 2026 beginning at 7 pm at the Jackson Township Fire Hall to adopt the Comprehensive Plan. The Planning Commission has recommended that the Board approve the Comprehensive Plan.

Kunkletown Volunteer Fire Company Report: There was no Fire Company Report.

Handbook: Approve Non-CDL Drug and Alcohol Policy and Revised Handbook: Tabled.

Stone Arch Bridge Update:

Jonathan Gula reported that he had met with representatives from Hanover Engineering and a historical restoration specialist engaged to prepare a Scope of Work. The specialist had shared information on how stone arch bridges were constructed (ie the stone would have been sourced locally; each 1' x 1' x 1' weighed approximately 100 lbs; each four wheeled wagon would have held between 3 – 4 tons of stone; the lime used was also likely from local sources; the bridge was likely constructed in the late 1800's; the larger arch is the main arch with the small arch being the bypass; there are no structural issues with the bridge; the gunite applied over the years holds water and needs to be removed along with vegetation surrounding the bridge to allow sunlight to reach the bridge, providing air circulation and allowing the bridge to "dry." There is one area where water drains into the creek through a pipe which is undermining the foundation of the bridge. The PWD will be installing an elbow on the pipe to divert the water away from the bridge foundation. Mr. Gula also advised that it is believed that there is no issue with bats.

Frei Minor Subdivision: Mr. Clark advised that the Eldred Township Planning Commission had reviewed the 2 lot subdivision and had recommended that the Board conditionally approve the subdivision.

- There was a motion by Scott Clark and seconded by Jessica Keller to conditionally approve the Frei Subdivision based on the review and recommendations of the Planning Commission. Motion carried 3-0.

Frantz Minor Subdivision: Expiration Date: December 16, 2026

Public Comment: There was no public comment.

Adjournment: There being no further business:

- There was a motion by Jessica Keller and seconded by Susan McGinty to adjourn. Motion carried 3-0. Meeting adjourned at 8:25 P.M.

Respectfully submitted,

David Anderson, Assistant Secretary

