

Board of Supervisors  
Minutes  
May 20, 2026

On Wednesday May 20, 2026, the Eldred Township Supervisors met in a regular meeting at 7:00 P.M. at the Eldred Township Municipal Building 490, Kunkletown Rd. Kunkletown, PA.

**In Attendance:** In attendance were Scott Clark, Chairperson; Susan McGinty, Vice-Chairperson; Jessica Keller, Supervisor and Michael Gaul, Solicitor.

**Call to Order:** The meeting was called to order at 7:00 P.M. by Chairperson Scott Clark, followed by the Pledge of Allegiance.

**Announcement of Executive Sessions and Recording:** Mr. Clark announced that the Supervisors had met in Executive Session immediately prior to this meeting with the Solicitor to review employee and legal matters. Mr. Clark also announced that the meeting was being recorded.

**Public Comment on Non-Agenda Items:** There were no public comments.

**Additions or Changes to the Agenda:**

- There was a motion by Susan McGinty and seconded by Jessica Keller to add the Awarding of the Paving Bid and the Material Bid and the escalation clause for expedencies sake. Motion carried 3-0.

**Approval of the Minutes:**

- There was a motion by Susan McGinty and seconded by Jessica Keller to approve the minutes of March 19, 2026 and April 15, 2026. Motion carried 3-0.

**Treasurer's Financial Report**

- There was a motion by Jessica Keller and seconded by Susan McGinty to approve the Treasurer's Financial Report as presented. The balance in the PLGIT, First Northern Bank and Trust and Petty Cash accounts being \$1,667,245.23, total bills for approval and/or ratification from the General Fund totaling \$56,576.20, payroll for week ending April 4, 2026 in the amount of \$13,608.31 and payroll for the week ending April 18, 2026 in the amount of \$14,454.17. There was one bill to be ratified from the State Fund in the amount of \$724.04. Motion carried 3-0.

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- The 2026 Paving Bids were opened and Scott Clark announced the following bids:

Doug Borger asked if the bids were all based on the same information since traditionally Bruce George Paving & Excavating Inc. is lower than other companies. Jonathan Gula explained that the prices are related to the equipment needed for the project and whether or not the company makes their own blacktop.

- Scott Clark announced that 1 material bid was received and he reviewed the bid:

- There was a motion by Scott Clark and seconded by Susan McGinty to award the bid to Lehigh Asphalt Paving & Construction Co. In. subject to bond, insurance and all related documents being provided. Motion carried 3-0.

Public Works Supervisor's Report:

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intersections with Weir Mountain Road and grass cutting continues. Rain days are spent working on equipment to assure readiness for the 2026 – 2027 winter season.

- There was a motion by Scott Clark and seconded by Jessica Keller to approve removing Andrew Stallings from Trial Period Status. Motion carried 3-0.
- There was a motion by Jessica Keller and seconded by Scott Clark to purchase a Combi Tool from West End Equipment in the amount of \$1,558.94. Motion carried 3-0.
- There was a motion by Susan McGinty and seconded by Jessica Keller to purchase a Buffalo Turbine from Finch Turf at a cost of \$13,922.50. Motion carried 3-0.
- There was a motion by Scott Clark and seconded by Susan McGinty to purchase the pipe for Point Phillips Road from Chemung Supply at a cost of \$9,581.08. Motion carried 3-0.
- There was a motion by Jessica Keller and seconded by Susan McGinty to purchase road signs for Point Phillips Road from Reliable at a cost of \$6,951.50. Motion carried 3-0.

#### ETCC Report:

West End Food Pantry (“WEFP”) has submitted information on installation of air conditioning units at ETCC as a result of an LSA Grant WEFP received. The Supervisors agreed to review the information and meet with representatives of WEFP and State Representative Jack Rader.

Donna Deihl reported on behalf of Kunkletown Thrift Store (“KTS”). KTS donated 20 wigs to cancer survivors, 15 bags of dog blankets, books to Carbon County Correctional Facility and 75 Prom Dresses. She asked that the Supervisors consider installing additional handicap parking in front of ETCC and advised that she would be submitting dates for week long sales in the gym during the months of May, June and July.

- There was a motion by Scott Clark and seconded by Susan McGinty to approve the Letter of Commitment and Resolution for the DCED Grant Application. Motion carried 3-0.

#### Parks and Recreation Report: There was no Parks and Recreation report.

- There was a motion by Scott Clark and seconded by Jessica Keller to ratify a Grant Application to Pocono Mountains Vacation Bureau in the amount of \$4,200.00 with a match of \$2,100.00. Motion carried 3-0.

Historical Society Report: Jalene Keiser reported work continues on the Historic Post Office exterior of the building and specifically the front porch.

Veteran's Committee Report: A letter of intent has been submitted to PP&L for use of its poles for Hometown Heros Banners. It was announced that Polk Township was having a 250 birthday celebration at its new park on Sunday, May 24, 2026. The Eldred Township Veterans Committee will be holding a ceremony on Monday, May 25, 2026 at 11 am.

Zoning Report: There was no Zoning Report.

Planning Commission Report:

Matthew Hosking reported that the Planning Commission had submitted a letter requesting that the Supervisors begin the formal amendment process of the Data Center Ordinance by forwarding the draft document to Monroe County Planning Commission, CJERP and Monroe County Law Library. He also advised that the Planning Commission had reviewed the strategic plan forwarded from CJERP.

- There was a motion by Scott Clark and seconded by Jessica Keller to forward the draft Data Ordinance to Monroe County Planning Commission, CJERP and Monroe County Law Library. Motion carried 3-0.

CJERP Report:

Matthew Hosking advised that CJERP would have the final draft comprehensive plan available at its May 28, 2026 meeting.

- There was a motion by Scott Clark and seconded by Susan McGinty to authorize CJERP Attorney James Fareri to advertise a special meeting on behalf of Eldred Township to be held on Thursday, July 23, 2026 at Jackson Township Fire Hall which will follow a CJERP public hearing on the proposed comprehensive plan. Motion carried 3-0.

Kunkletown Volunteer Fire Company Report:

Brian Stankovich reported that the Kunkletown Volunteer Fire Company ("KVFC") responded to 9 calls in February with a total of 28 calls year to date. Mr. Stankovich advised that the Fireman's Carnival would be held on May 28, 2026, May 29, 2026 and May 30, 2026 at the West End Fairgrounds. Admission is \$10.00 per carload and there will be food, rides, entertainment and a tricky tray. Mr. Stankovich announced that the KVFC had received an LSA grant to replace its heating system and install a digital community sign board. He advised that the new truck was anticipated to be available in late June and thanked Administrator David Anderson for his assistance in coordinating the release of funds to KVFC.

Mr. Stankovich also asked if the Board was aware of events being advertised to occur at 117 Homestead Lane. From an emergency management standpoint, he has serious concerns

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about emergency services being able to respond to an emergency at either 117 Homestead Lane or any of the other properties served by the easement considering the limited access to the property. The Board advised Mr. Stankovich that Zoning was aware of the situation and would be monitoring it.

**Amendment to the Minutes of December 21, 2022:** Deferred

**Handbook: Approve Non-CDL Drug and Alcohol Policy and Revised Handbook:** Deferred

**Stone Arch Bridge Update:** Susan McGinty advised that the Board had received an email from Brien Kocher of Hanover Engineering advising that the initial Bog Turtle Study had been completed and they would begin the remaining environmental studies. He also advised that he would be having a historic consultant begin a scope of work for the project.

**Frei Minor Subdivision:**

- There was a motion by Scott Clark and seconded by Jessica Keller to extend the expiration date to August 31, 2026.

**Frantz Minor Subdivision:** Expiration Date: 7/1/2026 - No update.

**Public Comment:** There was no public comment.

**Adjournment:** There being no further business:

- There was a motion by Susan McGinty and seconded by Jessica Keller to adjourn. Motion carried 3-0. Meeting adjourned at 8:25 P.M.

Respectfully submitted,

David Anderson, Assistant Secretary

